

MINUTES
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Of the
TEHAMA-COLUSA CANAL AUTHORITY
5513 Hwy 162
Willows, CA 95988
October 15, 2025
9:00 a.m.

PRESENT:

SHANDON SMITH*	D	COLUSA COUNTY W.D.
SHELLY MURPHY*	A	COLUSA COUNTY W.D.
KEVIN HEBREW*	D	CORNING W.D.
BARBARA LINDAUER*	A	CORNING W.D.
PAMELA KATLEBA-JENKINS*	A	CORTINA W.D./WESTSIDE W.D.
JAMIE TRAYNHAM*	A	DAVIS W.D.
JORDON NAVARROT*	A	DUNNIGAN W.D.
KELLY ORNBAUN*	A	GCID
MATT DEADMOND*	D	GLIDE W.D.
VINCE LAUFER*	A	GLIDE W.D./KANAWHA W.D.
ZACH DENNIS*	D	LAGRANDE W.D./WESTSIDE W.D.
JIM JONES*	D	ORLAND-ARTOIS W.D.
JACK MOSER*	D	PROBERTA W.D.
MIKE URKOV*	A	WESTSIDE W.D.

DISTRICTS ABSENT:

4-M W.D.
HOLTHOUSE W.D.
KIRKWOOD W.D.
THOMES CREEK W.D.

ALSO PRESENT:

WILLIAM VANDERWAAL*	TCCA
LISA DICHARRY*	TCCA
DON BABB	TCCA
AARON HALL	TCCA
SUSAN ALBERT	TCCA
MOSES ALVARADO	CORNING WD

“*” indicates closed session attendance.

“D” indicates designated director “A” indicates designated alternate.

CALL TO ORDER

Chairman Dennis called the meeting to order at 09:00 a.m.

DETERMINATION OF A QUORUM

Roll was called and a quorum was declared present for the conduct of business with 12 Districts represented.

APPROVAL OF AGENDA

M/S/C-JONES/SMITH-UNANIMOUS

To approve October 15, 2025, Special Meeting Agenda.

PUBLIC COMMENT

Chairman Dennis had the board make introductions to new director, Kelly Ornbaun, with Glenn Colusa Irrigation District.

MONTHLY RE-OCCURRING ITEMS

A. Board Meeting Minutes

M/S/C -LAUFER/SMITH-AYES: S. SMITH, K. HEBREW, P. KATLEBA-JENKINS, J. NAVARROT, M. DEADMOND, V. LAUFER, Z. DENNIS, J. JONES AND J. MOSER; NOES: NONE; ABSTAINED: K. ORNBAUN; ABSENT: 4-M W.D., HOLTHOUSE W.D., KIRKWOOD W.D., AND THOMES CREEK W.D.

To approve September 10, 2025, Special Meeting Minutes.

B. Treasurer's Report

M/S/C -JONES/HEBREW-AYES: S. SMITH, K. HEBREW, P. KATLEBA-JENKINS, J. NAVARROT, M. DEADMOND, V. LAUFER, Z. DENNIS, J. JONES AND J. MOSER; NOES: NONE; ABSTAINED: K. ORNBAUN; ABSENT: 4-M W.D., HOLTHOUSE W.D., KIRKWOOD W.D., AND THOMES CREEK W.D.

To approve the September 2025 Financial Reports as presented.

C. USBR Report

No report was provided due to Government shutdown.

GENERAL MANAGER'S REPORT

Operations & Maintenance

- A. Don Babb and Aaron Hall, TCCA O&M Chief and Red Bluff Supervisor reported on the following O & M activities: Copper treatments on Corning and TC canals; Erosion repair end of canal (Tim Doherty property); Undershoot drain flushing at Evans Road; Painting mile marker numbers on bridges and check structures; Replace elevation probe check 24; CCWD gravity meter trouble shooting and

repair; Close gate 1 at Dunnigan #4; Replace air bags Truck #32; Vehicle oil changes and maintenance on equipment; TC operations and patrol to check 9; Grading roads on Corning Canal; Trimmed trees around Red Bluff office; Started pulling out fish screens, section #2 done; Crane repairs; Repaired gate and fence at Samson Ave., Corning Canal; Cleaning trash racks at pumping plant; Prepare motor #4 for removal; Pulled and cleaned pumping plant flow meter; Currently pumping 200CFS; Meter readings; Safety meetings. Upcoming activities: Bathtub cleaning Capay Road; Bathtub cleaning Orangewood Road; Bathtub cleaning Road 35; Concrete repairing Checks 1,2,5 and 9; Miscellaneous drain cleaning; Continue working on erosion and tree removal on Corning, 2024 reviews; Mechanical repairs and services as needed; Inspections and maintenance of TC and Corning canals, Red Bluff office complex and pumping plants; Cleaning vegetation from trash racks at pumping plant; Motor #9 return and send motor #4 out for repairs; Work on Corning canal and pumping plant recommendations from USBR; Trim trees at rental house; Continue grading roads on Corning Canal; Pulling out fish screens; Pulling oil samples from motors.

Meetings/Presentations

- B. Manager Vanderwaal presented his written meetings and presentations report to the board, and it is included in the Board Packet for any questions and clarifications:
- Agreements for Healthy Rivers & Landscapes
 - Groundwater Recharge
 - Federal Reconciliation Bill
 - Long Term Operations
 - Black Butte Gate Project
 - Orland Unit Transfer Legislation

GENERAL BUSINESS

Policy Updates-Focus on Public and Policy Complaints, Claims, and Public Documents Policies (1030, 1040, 1050, and 1060)

- A. Manager Vanderwaal discussed the proposed policy 1030 spells out how public complaints are to be managed within the Authority. The proposed changes change the responsibility process from outdated positions to the General Manager.

Manager Vanderwaal discussed policy 1040 on details of how property damage claims against the Authority are processed and who is responsible. Proposed changes to update positions named and update the cost limitations.

Manager Vanderwaal discussed policy 1050 on how it outlines the Authority charges for copying fees. Proposed changes are only updates to the cost of copying documents.

Manager Vanderwaal discussed policy 1060 on how it addresses complaints regarding how policies are managed. Proposed changes to update the position name and responsibility level.

M/S/C-SMITH/TRAYNHAM-UNANIMOUS

To approve the Additions and Changes to all the above Policies as recommended by Staff and Legal Counsel.

Discuss Draft 2026 TCCA Budget

- B. Manager Vanderwaal presented and summarized the details of the proposed 2026 Draft Budget as recommended by the Finance Committee to the Board of Directors, and the ultimate presentation will be at the November Board Meeting. Director Traynham brought up the issue on the Insurance, seemed to be more than normal. Manager Vanderwaal will investigate that line item and provide a detail explanation to the board of directors via email prior to the November board meeting.

Discuss and Consider at Least 2 Board Members to Attend Virtual Board Compliance Training Hosted by GSRMA

- C. Administrative Officer Dicharry presented and discussed with the board as part of the Risk Management Accreditation Program (RMAP), GSRMA offers training for directors. This request is one of the annual requirements for the rebate program, RMAP. The Board may consider designating two of its members to attend the virtual training. After further discussion it was determined that Director Jim Jones and Director Shandon Smith would be the two members to attend the Virtual Board Compliance Trainings.

Annual Water Transfer Document Preparation

- D. Manager Vanderwaal discussed with the board to consider authorizing Manger Vanderwaal to direct the start of preparation of water transfer documents. Each year the TCCA member districts have begun the preparation of water transfer documents in case of fallowing or groundwater substitution transfers are needed. The costs are usually divided by quantity of water requested in the transfer and are usually minimized by stopping the work as early in the process as possible pending the forecasted allocations.

Discuss and Consider Sties Reservoir JPA Activities

- E. Manager Vanderwaal reported Sites Project CMAR selection is underway. They expect to receive 3 proposals in mid-October with interviews in early November and final selection by November 21st JPA Board meeting with negotiations to follow that.
Director Traynham and Director Urkov reported on Zone 3.

ATTORNEY REPORT

None

CLOSED SESSION

- A. **Conference with Legal Counsel-Existing Litigation [California Government Code Section 54956.9(d)(1)] Four Cases:**

State Water Resources Control Board Bay-Delta Water Quality Control Plan Proceeding

1. No Report

PCFFA v. Lutnick (USDC E.D. Cal. Case No. 1:20-cv-00431-DAD-SAB) [2019 BiOps Lawsuit]

2. No Report

CNRA v. Lutnick (USDC E.D. Cal. No. 1:20-cv-00426-DAD-SKO) [2019 BiOps Lawsuit]

3. No Report

TCCA v. CA DWR (Superior Court of CA, County of Sacramento, No. 24WM000183) [2024 CEQA Lawsuit]

4. No Report

OPEN SESSION

The board re-convened to open session at 10:19 a.m.

TCCA CHAIRMAN/VICE CHAIRMAN/DIRECTOR'S REPORTS

Nothing to report.

ADJOURNMENT

Chairman Dennis adjourned the meeting at 10:27 a.m.

Board Secretary
William Vanderwaal

Vice Chairman
Jim Jones