

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
Of the
TEHAMA-COLUSA CANAL AUTHORITY
5513 Hwy 162
Willows, CA 95988
August 04, 2025
9:00 a.m.

PRESENT:

SHANDON SMITH*	D	COLUSA COUNTY W.D.
SHELLY MURPHY	A	COLUSA COUNTY W.D.
JAMES PETERSON*	A	CORTINA W.D./WESTSIDE W.D.
PAMELA KATLEBA-JENKINS*	A	CORTINA W.D./WESTSIDE W.D.
JAMIE TRAYNHAM*	A	DAVIS W.D.
DAVID SCHAAD*	D	DUNNIGAN W.D.
MATT DEADMOND*	D	GLIDE W.D.
VINCE LAUFER*	A	GLIDE W.D./KANAWHA W.D.
DARIN TITUS*	D	KIRKWOOD W.D.
JENNY SCHEER*	A	KIRKWOOD W.D.
ZACH DENNIS*	D	LAGRANDE W.D./WESTSIDE W.D.
JIM JONES*	D	ORLAND-ARTOIS W.D.
JUSTIN DAHL*	A	ORLAND-ARTOIS W.D.
MIKE URKOV*	A	WESTSIDE W.D.

DISTRICTS ABSENT:

CORNING W.D.
4-M W.D.
GCID
HOLTHOUSE W.D.
PROBERTA W.D.
THOMES CREEK W.D.

ALSO PRESENT:

WILLIAM VANDERWAAL*	TCCA
LISA DICHARRY*	TCCA
DON BABB	TCCA
AARON HALL	TCCA
SUSAN ALBERT	TCCA
REBECCA SMITH*	DOWNEY BRAND
JAKE BERENS	USBR, NCAO
NICK EDSALL	WATER WRIGHTS/EDSALL AG

“*” indicates closed session attendance.

“D” indicates designated director “A” indicates designated alternate.

CALL TO ORDER

Chairman Dennis called the meeting to order at 09:02 a.m.

DETERMINATION OF A QUORUM

Roll was called and a quorum was declared present for the conduct of business with 9 Districts represented. Director Traynham arrived at 09:10 a.m., bringing the representation to 10 districts.

APPROVAL OF AGENDA

M/S/C-SCHAAD/TITUS-UNANIMOUS

To approve August 06, 2025, Regular Meeting Agenda.

PUBLIC COMMENT

None.

MONTHLY RE-OCCURRING ITEMS

A. Board Meeting Minutes

M/S/C-SCHAAD/SMITH-UNANIMOUS

To approve June 04, 2025, Regular Meeting Minutes.

B. Treasurer’s Report

M/S/C-JONES/LAUFER-UNANIMOUS

To approve the June and July 2025 Financial Reports as presented.

C. USBR Report

Jake Berens reported on the following: USBR Operations of the CVP, CCWD annexation, USBR is still finalizing the documentation on the subsidence monitors with DWR, and USBR initiates Sites Reservoir Project public negotiation sessions.

GENERAL MANAGER’S REPORT

Operations & Maintenance

- A. Don Babb and Aaron Hall, TCCA O&M Chief and Red Bluff Supervisor reported on the following O & M activities: Bathtub cleaning; Erosion repairs; Install

drainpipe MP 105.595 LT; Road grading; Tree removal from Green Bay Ave to Wagner Ave; Red Bluff drain ditch project at check 2; Install brackets and boards at check 23 to raise water level; Assisted in the installation of new fire system pump at Willows complex; PSPS PG&E outage for three days at checks 12,14,15,16,17,18,19 and 20; DOT training; Copper treatments on TC canal; Clean trash pads in CCWD; Cleaned canal floor by Vann turnout MP 74.010 LT; Mowed and cleaned up around Arbuckle bureau complex; Mowed vegetation from Hill Gate to Sand Creek; Miscellaneous vehicle and equipment maintenance and services; TC operations and patrol to check 9; Trimmed trees at Red Bluff complex; Recoat and paint fuel tanks at RB; Imox treatment on Corning canal; AC unit replacement at RB office; Replace level transducer at check 6, Corning canal; Check and replace UPS batteries on all checks on Corning canal; Tighten up fish screen cleaner cables on #2 and #4; Repair antenna at check 12, Corning canal; Vibration testing on pump motors; Replace #3 VFD inverter; Currently pumping 700CFS; Meter readings; Safety meetings. Upcoming activities: Continue painting milepost numbers on TC canal; Put new drain in at check 19 at erosion repair; Check structure maintenance; Road grading from road 28 to check 11; Continue mowing road vegetation; Bathtub cleaning; Painting yellow safety squares and ladders on TC canal; Drain Cleaning road 28 to undershoot; Drain pipe cleaning Evans road; Haul rock to Evan road for sediment pond; Continue working on erosion and tree removal on Corning, 2023 reviews; Mechanical repairs and services as needed; Inspections and maintenance of TC and Corning canals, Red Bluff office complex and pumping plants; Cleaning vegetation from trash racks at pumping plant; Removing motor #9 and sent it out for repair; Treating the Corning and TC canals; Work on Corning canal and pumping plant recommendations from USBR.

Meetings/Presentations

- B. Manager Vanderwaal presented his written meetings and presentations report to the board, and it is included in the Board Packet for any questions and clarifications:

- Agreements for Healthy Rivers & Landscapes
- Groundwater Recharge
- Corning Canal Reserve
- District Board Meetings
- Federal Reconciliation Bill
- Long Term Operations
- Black Butte Gate Project
- Orland Unit
- Subsidence & Test Run
- RiverArc Project
- Nemeth Meeting

Manager Vanderwaal, Chairman Dennis and Director Titus also reported on their trip to Washington, DC in June and described the meetings and results of the visit.

GENERAL BUSINESS

Mid-year Budget Update

- A. Manager Vanderwaal discussed the revisions with the Finance Committee and provided an overview and highlighted details and is seeking to update the budget based on reductions in annual salary (less overtime used than planned in May/June), litigation (low level of activity in the first half of the year), Sites Project (actuals lower than budgeted) and retirement benefit payout (reduced overall salary lowers this). Significant increases are in equipment maintenance (old water truck repairs), legal counsel (more legal counsel involvement in early part of year), computer/IT (modernizing very old computers/systems), contracts (Jacobs engineering support on projects and MBK support on operation modeling), insurance rates (normal time of year for increased over the expected amount, and travel (higher airfare and hotel costs on the DC trip). The Finance Committee after review and discussion recommended the approval of the Updated Budget for 2025.

M/S/C-JONES/SMITH-UNANIMOUS

To approve the Updated Budget for 2025 per the recommendation of the Finance Committee.

Manager Vanderwaal reported the Finance and Maintenance/Facilities Committee each separately concurred with the proposed use of reserves: Facility Major Maintenance Reserve to cover the administration new window, Red Bluff office AC replacement and fire suppression pump replacement; the Vehicle/Equipment Reserve to cover the new Water Truck and auction of the old truck to go back to this reserve; the Drought Reserve to cover Pump #9 bearing replacement.

M/S/C-TRAYNHAM/SMITH-UNANIMOUS

To approve the Reserve activities for 2025 per the recommendation of the Finance Committee.

Manager Vanderwaal discussed looking for authorization to contract with MBK on a retainer to do modeling for the USBR Initiative 6 and for the RiverArc Project analysis, if needed.

M/S/C-JONES/SCHAAD-UNANIMOUS

To authorize General Manager Vanderwaal to contract with MBK to do modeling for USBR Initiative 6 and for the RiverArc Project analysis.

Manager Vanderwaal recommends a safety award for employees that were a part of the Risk Management Accreditation Program (RMAP) through Golden State Risk Management Authority (GSRMA), by participating in this voluntary program, GSRMA member agencies can earn an award of up to 10% of their current year's contribution.

M/S/C-SMITH/TRAYNHAM-UNANIMOUS

To approve the proposed Safety Award for the Employees.

Manager Vanderwaal reported on the letter we received from the auditors in June of 2025, Robert Johnson an accounting corporation, have audited our financial statements of the business-type activities of Tehama-Colusa Canal Authority for the year ended December 31, 2024, and there were no findings. Lisa Dicharry emailed out to all the water districts the audited financial statements and independent auditor's report for year 2024 in June 2025.

M/S/C-TRAYNHAM/SCHAAD-UNANIMOUS

To approve the 2024 Tehama Colusa Canal Authority Audited Financial Statements and Independent Auditor's Report.

Consider Adopting Strategic Plan

- B. Manager Vanderwaal reported the strategic plan has had reviews done and all recommendations were included in the plan. Additionally, the Maintenance and Facilities committee reviewed and recommends adoption of the Capital Improvement Plan (CIP) proposed by Manager Vanderwaal, having a CIP will help facilitate obtaining funds from the Bureau or Reclamation because they typically require some form of plan to have been done prior to awarding grant funds.

M/S/C-SMITH/PETERSON-UNANIMOUS

To approve the Strategic Plan and the Capital Improvement Plan (CIP) per recommendation of the Maintenance and Facilities committee.

Discuss and Consider Sties Reservoir JPA Activities

- C. Manager Vanderwaal reported Sites Project is in the process of selecting a Construction Manager at Risk (CMAR) for the Dam portions of the project, selection of the CMAR for dams is a significant step forward to construction. Director Traynham and Director Urkov reported on Zone 3.

Black Butte Gates MOU

- D. Manager Vanderwaal reported that Jenny Scheer with Water & Land Solutions has been organizing a group of entities who would be stakeholders, including the TCCA, if & when Black Butte Reservoir gates were installed. The installation of the gates would provide more access and dependable CVP water to the Bureau of Reclamation who have a water right claim of possibly 160,000 AF. The proposed Memorandum of Understanding (MOU) is non-binding and lays out a plan for working together to help move the project along from the current, theoretical/conceptual state, to hopefully a more viable project status.

M/S/C-SCHAAD/TITUS-UNANIMOUS

To authorize General Manager Vanderwaal to sign the MOU.

ATTORNEY REPORT

Attorney Smith reported on the status of the WIIN Act, success, appeals deadline is late September 2025.

CLOSED SESSION

A. Conference with Legal Counsel-Existing Litigation [California Government Code Section 54956.9(d)(1)] Four Cases:

State Water Resources Control Board Bay-Delta Water Quality Control Plan Proceeding

1. No Report

PCFFA v. Lutnick (USDC E.D. Cal. Case No. 1:20-cv-00431-DAD-SAB) [2019 BiOps Lawsuit]

2. No Report

CNRA v. Lutnick (USDC E.D. Cal. No. 1:20-cv-00426-DAD-SKO) [2019 BiOps Lawsuit]

3. No Report

TCCA v. CA DWR (Superior Court of CA, County of Sacramento, No. 24WM000183) [2024 CEQA Lawsuit]

4. No Report

OPEN SESSION

The board re-convened to regular session at 11:13a.m.

TCCA CHAIRMAN/VICE CHAIRMAN/DIRECTOR'S REPORTS

Nothing to report.

ADJOURNMENT

Chairman Dennis adjourned the meeting at 11:13a.m.

Board Secretary
William Vanderwaal

Chairman
Zach Dennis